Village Of Manley
Board of Trustees Regular Meeting
March 9, 2023

The Regular Meeting of the Village of Manley Board of Trustees was called to order on March 9, 2023 by Board Chairman, Denise Swenson at 7:14 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, and Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor, Mickey Dalton and seven (7) guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Motion to accept the consent agenda as present made by DSwenson, Seconded by TGlas. Roll Call Vote: All in favor. Motion carried.
Consent Agenda items approved:
*** February 2023 Meeting Minutes**
*** February 2023 Correspondence – Letter of Non-Compliance**
*** February 2023 Water Clerk's Report**
*** February 2023 Treasurer's Report**
*** February 2023 Village Clerk's Report**
*** January 2023 Maintenance Supervisor Report**
*** February 2023 Maintenance Supervisor Report**
*** February 2023 Misc. Monthly Reports**
Water Specialist - Jack Faubion -
February: Total coliform absent, meets bacteriological standards. E. Coli absent
Wastewater Specialist – Ed Blunt
2/12/23 Looked good
2/22/23 Looked good: Did notice little vermin were throwing the rocks out of their hole
REMINDER: Draft for permit is due in March

811 Digger Calls – MDalton
One (1) requests for February
Community Center Rentals – JTummons
Saturday April 1, 2023 (Stohlman)
Saturday April 8, 2023 (Easter Party)
Saturday May 20, 2023(Stohlman)
Saturday, June 25, 2023 (Sheehan)
Saturday, August 5, 2023 (Goble)

Remaining Reports
***Claims** – *Black Hills Energy* - $750.10; *OPPD* - $203.34; *Papillion Sanitation* for March fee - $25.90; *Windstream* for CommCtr - $106.22 and Fire House - $99.19; *WireBuilt* - $50.00; Visa – $108.87 for certified mail fees & printer ink; *Mickey Dalton* for February Maintenance Supervisor-$544.10; *Jessica Tummons* for February Village Clerk –$579.26; *Domain Listings* - $288 for village website; *Svoboda & Chebatoris* - $720 for proceedings regarding Special use permit; *Manley Hwy Acct for matching funds trsf* from Water Acct-$282.00; *DHHS* (water testing) - $15; OPPD (water)- $46.23; *RWD #3* for water-$725.75; *Jack Faubion* for March water postage & Fees-$132.10; *Manley Hwy Acct for matching funds trsf* from Sewer Acct-$282; *OPPD* (sewer) - $38.86; *Ed Blunt* for February wastewater specialist-$175.00; *OPPD* (Highway) - $309.34; *Mickey Dalton* - $850 for metal shelving purchased for maintenance building; *Mickey Dalton* - $936.90 for bookshelves, wire rack, serving tables and changing

table all purchased for Community Center; *Tritsch Electric* - $101.50 for light switches in Community Center

Motion to pay claims as presented made by TGlas, seconded by PTapp. Roll call vote: All in favor. Motion carried.

Unfinished Business

***Nuisance Violations** –
106 Broadway – attempts are being made for cleanup. Will follow up next month
103 N Elm – Hasn't signed for letter as of yet
105 Locust – Certified mail signed for and need to proceed with hearing
204 Main & 112 Cherry – Clerk to send letter

Report a concern forms are located at the Post Office and can be obtained in the Village office or via email by request.

***Building Permits –** Two new applications
Klaumann –Replacement of retaining wall. Motion to approve made by TG and seconded by PTapp. Roll call vote: All in favor. Motion carried
Monahan –Removed deck and old pool in order to replace with new pool, deck and fence. Motion to approve made by TG and seconded by PTapp. Roll call vote: All in favor. Motion carried

***Community Center Rentals –** Rachel Tietgen contacted DSwenson regarding renting the community building for home school class on Tuesdays and Thursdays for the rest of the school year. There are 12 kids and they would be interested in using the upstairs portion for their classes. Will need to send copy of the rental agreement to RTietgen with information on rental.

***Maintenance Supervisor –** MDalton reports: changing table has been purchased and installed in community center restroom. Upcoming projects include: Tree removal and stretching fence at the lagoon; Clean-up of the maintenance building; Pickle ball courts need to be laid out; general park clean up;

***Pillage the Village Committee –** No News

***Area Garage Sale –** No news yet

***Snow Removal-** Application on file; Remove for next month.

***Community Center Small projects –** Lalo's Hardwood will be here on the 16th of March to complete floors.

***Open Board Position –** Taylor Johnson has submitted a letter of interest for the open Board Position. Taylor is the only person that has submitted interest. With that information a motion was made by TGlas to accept Taylor Johnson for the open board position seconded by DSwenson. Roll call vote: All in favor. Motion carried.

***ISO Survey – Fire Department** after the Village board has gone through the ISO survey and after listening to volunteers from the department Board Member TGlas brings discussion of the Village donating funds to the Manley Fire Department for help with the budget. After short discussion TGlas makes a motion to donate $3500 to Village of Manley Fire from the general account, seconded by DSwenson. Roll call vote: All in favor. Motion carried.

***Ordinance Committee** – Table for next month

***Asphalt Repair** – MDalton is still working on getting another bid.

***Clerk Hours** – Village of Manley Office hours will return to normal. Tuesdays 8am-2pm and Thursdays 8am-12pm
-After a short discussion regarding additional duties being assigned more hours may be necessary for completion. Motion made by TGlas to raise allowable hours to 16 per week with 2 hours discretionary time and 4 hour allowance for board meetings, seconded by DSwenson. Roll Call Vote: all in favor. Motion carried.
-Motion to increase hourly rate for Village clerk to $14/hr was made TGlas, seconded by PTapp. Roll call vote: All in favor. Motion carried
-Motion made by DSwenson for clerk so sign own paycheck until new member is added to bank accounts was seconded by TGlas. Roll call vote: all in favor. Motion carried.

***Water Books – DSwenson read the following Resolution 23-01 proposing price adjustments for water:**

RESOLUTION: 23-01

A RESOLUTION OF THE VILLAGE OF MANLEY, CASS COUNTY, NEBRASKA,

ADJUSTING WATER AND SEWER RATES.

Whereas, Ordinance 20-01, of the Village of Manley, Cass County, Nebraska allows for the Village Board of Trustees to adjust rates with a resolution and,

Whereas, the Village of Manley, Board of Trustees has determined that in the best interest of the residents of the Village of Manley, a basic water price increase of $ .50 cents per month to $13.00 is necessary to maintain water capabilities and,

Whereas, the Village of Manley, Board of Trustees has determined that in the best interest of the residents of the Village of Manley, a sewer price increase of $1.41 per month to $34.91 is necessary to maintain sewer capabilities and,

Whereas, the Village of Manley, Board of Trustees has determined that in the best interest of the Rural residents, all businesses and churches, a basic water price increase of $ .50 cents per month to $26.00 is necessary to maintain water capabilities and,

Whereas, the Village of Manley, Board of Trustees has determined that in the best interest of the Rural residents, all businesses and churches, a sewer price increase of $1.41 per month to $38.68 is necessary to maintain sewer capabilities and,

Whereas, water volume rates, late fees and read fees will remain unchanged and,

Now, therefore, be it ordained by roll call vote, it is hereby resolved by the Village of Manley Board of Trustees to increase the rates for the water and sewer usage and fees effective March 9, 2023.

Motion to accept Resolution 23-01 as written made by TGlas and seconded by DSwenson. Roll call vote: All in favor. Motion carried.

***Chairman Appointments** – Motion to reappoint MDalton as maintenance supervisor at same salary of $600/month made by DSwenson and seconded by TGlas. Roll Call Vote: All in favor. Motion carried.
- Motion to reappoint AGoble as Street Supervisor at wage of $20/hour made by DSwenson and seconded by TGlas. Roll Call Vote: All in favor. Motion carried.

***Papillion Sanitation –** Village of Manley has received a letter with regard to a price increase effective April 1, 2023. New fees will be increased by 7.9%. Final Cost is set to 56.70 for trash/recycling pickup. Trash will be picked up once per week and recycling will be every other week.
After short discussion TGlas made motion to accept letter as "amended exhibit A" for contract seconded by PTapp. Roll Call Vote: all in favor. Motion carried.

***MAPA –** Short discussion on having a MAPA member come to a board meeting. Board members agree with upcoming projects they would like the ASAP. Clerk to schedule with MAPA.

New Business
***KCCB –** Dana Stahl would like to provide compostable products for Pillage the Village to help keep down on waste. DSwenson to look into how many containers are purchased each year. Dana advised that KCCB would cover the cost above what is usually spent by the Village to be able to compost.

***Village of Manley Planning Commission** - met on March 6th. Will come to the next hearing to be held as a public hearing on March 29, 2023.

***Spring Spur Cleanup –** Planned for May 6th at 9:00am starting at the community building to pick up supplies.

***Village Cleanup** – Clerk to set up with Papillion Sanitation to provide dumpsters for Saturday June 3rd.

***Porta Potty –** Village board would like to have returned by April 20th for use with park traffic. If rates are the same as last year have delivered. If rates change will discuss at next meeting.

***160th Street Speed Bumps** – MDalton to ask Asphalt Company with current bids in what cost would be to add speed bumps. Update next month.

*Open Meetings Act – TGlas suggested a resolution to allow video recording during meetings with advance notice. DSwenson asked that clerk look into other towns and villages on how video recording is handled.

Public Forum

Adjournment - TGlas moved & PTapp seconded to adjourn the meeting at 9:20 PM. Roll call vote: All approved. Motion carried.

_____ _____
Jessica Tummons Date of Approval
Village Clerk

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.
*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)