Village Of Manley
Board of Trustees Regular Meeting
April 8, 2021

The Regular Meeting of the Village of Manley Board of Trustees was called to order on April 8, 2021 by Chairman Denise Swenson at 7:02 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, and Phillip Tapp,along with Village Clerks Jolene Dalton & Jessica Tummons, Maintenance Supervisor Mickey Daltona nd Streets Maintenance Supervisor Adam Goble A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting was posted on the Village website and in the bulletin boards on the Fire House & Post Office.

Agenda TGlas moved to approve the Agenda & PGruber seconded. Roll call vote: All approved. Motion carried.
Consent Agenda items approved:
*March 11, 2021 **Minutes**
*March 2021 **Correspondence** – (none)
*March 2021 **Treasurer's Report**
*March 2021 **Village Clerk's Report** – General Fund CD renewal 18 month at .27% interest; Submitted final grant reports for the new playground to Berneice Hopper Foundation and Midlands Community Foundation. Sent another Thank you note with pictures to other playground donors: Gerald Snodgrass, Ash Grove Cement, and Steve and Bonnie Meyer; Submitted a grant application to the Berneice Hopper Foundation for street banners; Scheduled Village cleanup with Papillion Sanitation for June 5th; Filed 2021 1st Qtr Employer Tax Forms (Federal & SUTA); Made arrangements with bank to wire money for Sewer Bond interest payment on April 1st; Jessica & I went around the Village to read water meters & deliver new water books; Received the 2020 Annual Water Quality Report for the Village & posted it as required; *Animal Licensing – Have registered 70 animals; Training new clerk.
*March 2021 **Misc Monthly Reports –**
Water Specialist - Jack Faubion
The results of the water sample for the month of March had no violations.
Wastewater Specialist – Ed Blunt (No Report)
811 Digger Calls – MDalton
Three requests this month. The one at the Hwy 1/Manley Lane culvert needed marking.
Planning & Zoning Virtual Training Board Members Denise Swenson, Rebecca Goble and Maintenance Supervisor Mickey Dalton virtually attended the Planning and Zoning Seminar on Friday, March 12. Topics covered included the steps to adopt a Comprehensive Plan which allow a Village/City the jurisdiction to control zoning, construction and land use within their boundaries and outskirt properties. The seminar also went over the specific statutes and how to enforce them.
Community Center Rentals – PGruber
Rentals currently on the calendar: 4/17, 5/7-8, 5/15, 5/29
Need to schedule bldg. cleanup for 4/17 rental
Remaining Reports
***Claims** – Black Hills Energy for CommCtr-$205.65 & Fire House-$161.58; OPPD for CommCtr-$81.70, Fire House-$98.25, Sewer-$45.92, Water-$60.78 & Street Lights-$523.26;

RWD #3 for water-$882.50; Windstream for CommCtr-$104.92 and Fire House-$100.02; WireBuilt for website maintenance-$50.00; DHHS for water testing -$15.00; Manley Hwy Acct for matching trsf from Sewer Acct-$138.00 & Water Acct-$138.00; JDalton for March Village Clerk-58-1/4 hr-$721.97; JTummons for March Village Clerk – 22-1/4 hr- $246.58; MDalton for March Maintenance Supervisor-$554.10; JFaubion for Mar water wages & postage-$126.75; EBlunt for March wastewater specialist-$175.00; Ball Insurance for 3rd Quarter premium payment - $1,199.00; NE Dept of Revenue for 1st quarter Sales tax (water & sewer) - $674.50; Manley Water account transfer for portion of sales tax - $398.29; One Call Concepts for digger calls - $9.60; US Treasury for 1st quarter payroll taxes - $348.56; JDalton for postage - $4.00; Center Trophy Company for Picnic Shelter table plaques - $37.50; Meeske Hardware for shovel & rake - $22.48; MDalton for fire ext signs and duplicate keys - $74.82; Midwest Alarm for 5 fire extinguishers - $215.00; Southeast Area Clerks Association for 2020&2021 annual dues - $20.00; AGoble for Feb snow plowing -15 hours - $225.00; AGoble for plow truck pulley and labor - $52.44; MDalton for water line repair parts - $27.06; and Meeske Auto Parts for lagoon inner tubes - $13.14.

TGlas moved & PGruber seconded to approve the Claims. Roll call vote: DSwenson-yes, TGlas-yes, RGoble-abstained, PGruber-yes, PTapp-yes. Motion carried.

Unfinished Business

Building Permits - After discussion, TGlas moved & PTapp seconded that the Board affirm the building permit with variance granted by our Zoning Administrator, DSwenson, to Anthony Jarrett for a garage at 207 Locust. Roll call vote: All approved. Motion carried.

Nuisance Violations – Numerous residences were discussed with nuisances that need to be attended to: 106 Broadway (vehicle in yard),105 Locust (vacant & vehicle), 112 Cherry (car in yard), 219 Main (tires & vehicles, needs address on garage), 212 Broadway (vehicles), 109 North (election signs still in yard), 202 Cherry (vehicle), 201 Locust (vehicle), and 220 Main (if using as an apartment, needs to be designated as such). Various board members to contact homeowners and new letters to be drafted and mailed to each regarding violations.

Park projects –

*Park Benches – DSwenson is checking on a tractor design. The Board is still working on the size of said sign.

*Picnic Shelter & Playground – When the weather allows, painting the west gable will be finished for grant completion. DSwenson will contact Jessie Stallings about completing the mural on the shelter. PTapp agreed to look into possibility of a name plaque from Echo Electric for Playground donors' names. Lighting for the shelter will be installed when weather allows.

Village Generators – PTapp & MDalton discussed purchasing 2 different sizes according to need.

New Business

Pillage the Village meeting was set for Monday, April 12th at 7:00 PM at the Community Center.

Audit Committee meeting for Treasurers books set for Wednesday, April 14th at 7:00 PM at the Community Center.

Spur cleanup scheduled for Saturday, May 1st at 9:00 AM.

Summer mowing – Mowen Owen proposed an increase in pricing this year due to cost of fuel. After discussion TGlas made a motion. PGruber seconded to hire Mowen Owen (Owen Kunz) to mow the Village properties again this year. Roll call vote: All approved. Motion carried.

Lawn Maintenance – JNixon of TreeRific was previously hired to spray playground and ball field and to fertilize the Village ground. After discussion of work to be done and fees TGlas moved to rehire seconded by PGruber. Roll call vote: All approved. Motion carried

Proposal provided to Village by Mowen Owen for over seeding. Would take about 50 lbs of seed. Also proposed seeding high traffic area by Community Center for additional costs. MDalton will continue to finish the dirt work needed to prepare for this process. DSwenson will speak with Stock Seed for the possibility of donation of grass seed. Motion for Mowen Owen to do the proposed work for cost up to $300 made by TGlas and seconded by RGoble. Roll call vote: All Approved. Motion carried forward.

Rezoning – After rezoning was approved for Green Thumb, they were unable to get highway access from the Nebraska Department of Roads. With no access Green Thumb has opted not to purchase the property from Galen Vogler. DSwenson proposed to have the property rezoned back to agricultural. Motion made by TGlas and seconded by PTapp. Roll call vote: All Approved. Motion carried forward.

UTV/ATV/Golf Cart Ordinance – With an application form, permit stickers & letter to residents needed to be prepared/secured before we can implement this Ordinance, it was agreed to set July 1 as the date for it to take effect this year and therefore, only charge half of the initiation fee for 2021

Office Supplies – Need for a paper shredder in office was discussed. PGruber made motion to purchase seconded by PTapp. . Roll call vote: All Approved. Motion carried forward.

Clerk Training – Due to training of new clerk JDalton worked extra hours used to finish up projects that have needed to be finished. JDalton wanted them completed before the new clerk has complete control of the office. Motion made by TGlas to pay for extra time seconded by PGruber. Roll call vote: All Approved. Motion carried forward.

Adjournment TGlas moved & PGruber seconded to adjourn the meeting at 9:20 PM. Roll call vote: All approved. Motion carried.

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Jessica Tummons Date of Approval
Village Clerk

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.
*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)